

Ronald G. Harris, Jr., Mayor  
Rhonda Harrison, Mayor Pro-Tem Place 2  
Richard Troth, Council Member - Place 4  
Trey Sargent, Assistant City Attorney



Austin Petersen, Council Member Place 1  
Melynda Rivers, Council Member Place 3  
Mike Strand, Council Member - Place 5  
Lisa Dawn Cabrera, City Secretary

**MINUTES  
VIRTUAL CITY COUNCIL  
REGULAR SESSION  
MONDAY, DECEMBER 7, 2020  
6:30 PM**

**City Council Present:** Rhonda Harrison, Mayor Pro-Tem; Melynda Rivers, Place 3; Richard Troth, Place 4; and Mike Strand, Place 5

**City Council Absent:** Ron G. Harris, Jr., Mayor; and Austin Petersen, Place 1

**City Staff Present:** Tom Elgin, Development Services Director; Ed McRoy, Development Services Director; Terry Hargis; Police Chief; Carrie Burkey, Human Resources Director; Devon Kennedy, Public Works Director; Donna Pierce, Library Director; Ken Swindle, Fire Chief; Adam North, Assistant Fire Chief; Marty Coursey, Interim Finance Director; William Scazzero, City Attorney; and Lisa Dawn Cabrera, City Secretary.

**A. CALL TO ORDER**

Mayor Pro-Tem Harrison called the meeting to order at 6:30 pm.

**B. ANNOUNCE QUORUM PRESENT**

Mayor Pro-Tem Harrison announced a quorum was present.

**C. INVOCATION**

Councilman Strand performed the invocation.

**D. PLEDGE OF ALLEGIANCE TO THE U.S. FLAG & TEXAS FLAG**

The Pledges of Allegiance to the U.S. Flag & Texas Flag were recited.

**E. DISCUSSION ITEMS**

1. Monthly Financials - October 2020

A short discussion was held among the members of the Council and City Staff regarding investment reports to be given on a quarterly basis.

2. Streets

A brief discussion was held among the members of the Council and City Staff concerning crack sealing city streets and possibly purchasing a crack seal machine.

3. Parks

Councilman Strand gave an update being the new lights were up and working, the playgrounds have doubled in size, and the fields have been resodded.

F. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine and will be enacted in one motion. If discussion is desired by the Mayor or a Council Member then that item will be removed from the Consent Agenda and will be considered separately.

1. Consider and take action regarding approval of the minutes from November 2, 2020; November 5, 2020; and November 12, 2020.
2. Consider and take action regarding approval of an Interlocal Cooperation Agreement with Denton County for Fire Protection Services.
3. Consider and take action regarding approval of an Interlocal Cooperation Agreement with Denton County for Ambulance Services.
4. Consider and take action regarding approval of Resolution No. 2020-12-01 being a Resolution of the City Council of the City of Krum, Texas approving Contract # 2008-0149 amendment, between Tyler Technologies, Inc. and the City of Krum that amends the subscription dates to coincide with the City's Fiscal Year on Invoices beginning October 1; authorizing the Mayor Pro Tem to take action necessary to comply with this Resolution; and providing an effective date.
5. Consider and take action regarding approval of BKD's Engagement Letter for auditing the basic financial statements of the City of Krum.
6. Consider and take action regarding approval of the transfer of four (4) decommissioned body cameras to the Ponder Police Department.
7. Consider and take action regarding approval of reclassifying the position of the Finance Assistant to Assistant Finance Director.
8. Consider and take action regarding approval of the purchase of seven (7) new laptop computers for the Krum Police Department.
9. Consider and take action regarding approval of Resolution No. 2020-12-02 being a Resolution of the City Council of the City of Krum, Texas authorizing the purchase of a 2020 Ambulance or newer and approving Contract CC-20-00777 between HGAC and the City of Krum not to exceed \$300,706, pursuant to a National Cooperative Contract Agreement with Houston-Galveston Area Council of Governments National Cooperative Purchasing Program; authorizing the Mayor Pro-Tem to take action necessary to comply with this Resolution; and providing an effective date.
10. Consider and take action regarding approval of an agreement between Amigos Library Services and the Krum Public Library to provide SimplyE Services to the Library and authorize the Mayor Pro-Tem to execute all documents on behalf the City.

11. Consider and take action regarding approval of Resolution No. 2020-12-03 being a Resolution of the City Council of the City of Krum, Texas authorizing the purchase of a 2021 Ford F250, XL, 4WD, Crew Vehicle and a 2021 Chevrolet Tahoe SSV 4WD-Special Service vehicle and other peripheral equipment with the City of Krum not to exceed \$108,764, pursuant to the Texas Cooperative Contract Agreement with Smartbuy; authorizing the Mayor Pro-Tem to take action necessary to comply with this resolution; and providing an effective date.
12. Consider and take action regarding approval of Resolution No. 2020-12-04 being a Resolution of the City Council of the City of Krum, Texas approving a Sole Source Procurement of purchasing "Medical Equipment and Supplies for the Fire Department".

Councilwoman Rivers made a motion to approve the Consent Agenda, seconded by Councilman Troth.

Motion passed without objection.

#### **G. REGULAR ITEMS**

1. Discuss, consider, and take action regarding approval of Ordinance No. 2020-12-01 being an Ordinance of the City of Krum, Texas amending the City's Code of Ordinances, Chapter 3: Building Regulations; revising and reordering Article 3.02: Technical and Construction Codes and Standards; deleting Division 2: Building Code in its entirety; deleting Division 3: Residential Code in its entirety; deleting Division 4: Plumbing Code in its entirety; deleting Division 5: Mechanical Code in its entirety; deleting Division 6: Fuel Gas Code in its entirety; deleting Division 7: Energy Conservation Code in its entirety; deleting Division 8: Electrical Code in its entirety; amending Division 1: Generally, Section 3.02.001 Enforcement; creating a new Section 3.02.002 Penalty; creating a new Section 3.02.003 Adoption by Reference; Division 2 Building Code; Section 3.02.051 International Building Code with Amendments; Division 4 Residential Code; Section 3.02.151 International Residential Code with Amendments; Division 5 Mechanical Code; Section 3.02.201 International Mechanical Code with Amendments; Division 6 Fuel Gas Code; Section 3.02.251 International Fuel Gas Code with Amendments; Division 7 Plumbing Code; Section 3.02.301 International Plumbing Code with Amendments; Division 8 National Electrical Code; Section 3.02.351 National Electric Code with Amendments; Division 9 Energy Conservation Code; Section 3.02.401 International Energy Conservation Code with Amendments; Division 10 Property Maintenance Code; Section 3.02.451 International Property Maintenance Code with Amendments; Division 11 Swimming Pool and Spa Code; Section 3.02.501 International Swimming Pool Spa Code with Amendments; Division 12 Existing Building Code; Section 3.02.551 International Existing Building Code with Amendments; providing a cumulative repealer clause; providing severability; providing for savings; providing for a penalty not to exceed \$2,000.00 and a separate offense shall be deemed committed each day during or on which a violation occurs or continues and including provisions for the authorization to seek injunctive relief to enjoin violations which constitute an imminent hazard or danger to the public health and safety; providing a publication clause; providing for engrossment and enrollment; and providing an effective date.

A short discussion was held among the members of the City Council and City Staff regarding the previously passed 2018 International Fire Code and the updating of the building, electrical, plumbing, mechanical, and code enforcement ordinances.

Councilman Strand made a motion to approve Ordinance No. 2020-12-01, seconded by Councilwoman Rivers.

Motion passed without opposition.

2. Discuss, consider, and take action regarding approval of Ordinance No. 2020-12-02 being an Ordinance of the City of Krum, Texas, amending the City's Code of Ordinances; Appendix A: Fee Schedule, Article A4.000: Building Related Fees, Section A4.003: Miscellaneous Fees, Subsection (G): Swimming Pool/Spa; providing for incorporation of premises; providing for findings; providing a cumulative repealer clause; providing for savings; providing severability; providing for publication; providing for engrossment and enrollment; and providing an effective date.

A brief discussion was held among the members of the City Council and City Staff regarding the proposed ordinance concerning the fees not being adequate.

Councilman Strand made a motion to approve Ordinance No. 2020-12-02 and to raise the fees for residential permits to \$500 and commercial permits to \$800, seconded by Councilman Troth.

Motion passed unanimously.

3. Discuss, consider, and take action on a Residential Developer Agreement for the Erickson Farms, Phase 2, Addition and authorize the Mayor Pro-Tem to execute all agreement documents on behalf of the City of Krum.

A discussion was held among the members of the City Council and City Staff regarding the agreement concerning the infrastructure construction and the payment of the development fees.

Councilman Strand made a motion to approve the Residential Developer Agreement for the Erickson Farms, Phase 2 and authorize the Mayor Pro-Tem to execute all documents, seconded by Councilman Troth.

Motion passed without objection.

4. Discuss, consider, and take action on a request for approval of a Final Plat of Erickson Farms Addition Phase 2, an approximate 32.227-acre tract of land situated in the John W. Gibbons Survey, Abstract No. 446, City of Krum, Denton County, Texas, commonly known as Tract 13 of said survey, located on the east side of Hopkins Road, approximately 4,800 feet north of F.M. 1173 / McCart Street, and being the same tract of land described in deed to Lena L. Erickson, recorded in Volume 654, Page 645, Deed Records, Denton County, Texas. The existing zoning is Planned Development-6-Single-Family Residential 7.5 (PD-6-SF-7.5). The final plat proposes 98 residential lots and seven open space lots. Owner: Estate of Arden Melvin Erickson, Jr. Applicant: Mark P. Allen, Clairemont Acquisitions. Case: FPT-2020-02.

A discussion was held among members of the Council and City Staff concerning the plat being 98 residential lots and 7 open spaces and issues with Lot 7, Block J due to the corner clip reducing the size of the lot under the minimum lot size.

Councilman Strand made a motion to approve the plat subject to the correction of lot lines to add lot area to Lot 7, Block J, seconded by Councilman Troth.

Motion passed without objection.

5. Discuss, consider, and take action on a request for approval of a Replat for Christian Center Assembly of God Church Addition, Lots 2R & 3, Block 1, said approximate 35.24-acre property located on the west side of North Masch Branch Road approximately 600 feet north of East McCart Street / FM 1173, and being a portion of Tract 21B of the John W. Gibbons Survey, Abstract No. 446, in the City of Krum, Denton County, Texas. The purpose of the replat is create two lots from one existing (Lot 2). Owner: Cristian Center Assembly of God Church. Applicant: City of Krum. Case: RPT-2020-01.

A short discussion was held among the members of the Council and City Staff concerning the replat being needed for the property that will be the future Fire Station.

Councilman Strand made a motion to approve the Christian Center Assembly of God Church Addition Replat, seconded by Councilwoman Rivers.

Motion passed unanimously.

6. Discuss, consider, and take action regarding the selection of the City of Krum Logo design.

A discussion was held among the members of the City Council concerning the logo and the examples are not for choosing one, but a set for various applications.

Councilwoman Rivers made a motion to approve the logo set with the correction of the "Est. 1886" should be in blue, seconded by Councilman Troth.

Motion passed without objection.

7. Discuss, consider, and take action regarding approval of a contract with ONSOLVE for a three (3) year term for Public Safety Alert Software and authorize the Mayor Pro-Tem to execute documents for same.

A brief discussion would held among the members of the City Council and City Staff regarding the Code Red Software that is utilized throughout the City and is very beneficial for all the citizens.

Councilwoman Rivers made a motion to approve the contract for ONSOLVE and amend the budget to allow for the expenditure, seconded by Councilman Strand.

Motion passed without opposition.

8. Discuss, consider, and take action regarding approval of Resolution No. 2020-12-05 being a Resolution of the City Council of the City of Krum setting a Finance Policy for the apportionment, allocation, and restriction of City Inspection fees collected as part of

subdivision development within the City of Krum and within the extraterritorial jurisdiction of the City of Krum, Texas.

A brief discussion was held among the members of the City Council and City Staff concerning this resolution being a necessary to memorialize the policy that is already being practiced within the City.

Councilwoman Rivers made a motion to approve Resolution No. 2020-12-05, seconded by Councilman Troth.

Motion passed unanimously.

9. Discuss, consider, and take action regarding approval of the amendment to the Purchasing Policy to include "Sole Source" procurement.

A discussion was held among the members of the City Council and City Staff regarding the putting the "Sole Source" procurement in a policy form with regulations being spelled out.

Councilman Strand made a motion to approve the amendment to the Purchasing Policy as amended, seconded by Councilwoman Rivers.

Motion passed without objection.

10. Discuss, consider, and take action regarding approval of a new social media policy to the personnel handbook.

A discussion was held among the members of the City Council and City Staff regarding a social media policy for city employees.

Councilman Troth made a motion to approve the Social Media Policy, seconded by Councilwoman Rivers.

Motion passed without opposition.

11. Discuss, consider, and take action regarding approval of a temporary construction easement and permanent utility easement for the Radecke Road Force Main & Gravity Main.

A discussion was held among the members of the City Council and City Staff regarding the purchasing of the easements for the Force Main and Gravity Main being a temporary construction easement for \$223 and a permanent utility easement for \$6,953. This is the first easement purchase for the project and there are 5 easements that will need to be obtained in total.

Councilman Strand made a motion to approve the temporary construction easement and the permanent utility easement for the Radecke Road Force Main and Gravity Main, seconded by Councilman Troth.

Motion passed without objection.

12. Discuss, consider, and take action regarding approval of Professional Services Agreement Amendment No. 1 with Freese & Nichols for the Dry Fork Hickory Creek Interceptor.

A discussion was held among the members of the City Council and City Staff concerning the amendment to the service agreement for originally approved contract for the Dry Fork Hickory Creek Interceptor which will help with future development.

Councilman Strand made a motion to approve the amendment to the Professional Services Agreement with Freese & Nichols for the Dry Fork Hickory Creek Interceptor up to \$54,750, seconded by Councilman Troth.

Motion passed unanimously.

13. Discuss, consider, and take action regarding cleaning of City Hall ducts and carpets not to exceed \$8,000.

A discussion was held among the members of the City Council and City Staff regarding the cleaning of City Hall ducts and carpets, needing more quotes, and the Care Act reimbursement.

No action was taken on this item.

14. Discuss, consider, and take action regarding the approval of a Professional Services Agreement with Freese & Nichols for MS4 Permit Year 2 Annual Report not to exceed \$32,000.

A discussion was held among the members of the City Council and City Staff concerning the Professional Services Agreement for the MS4 permit to prepare the required documents for the permit.

Councilman Strand made a motion to approve the agreement with Freese & Nichols for the MS4 Annual Report not to exceed \$32,000, seconded by Councilwoman Rivers.

Motion passed without objection.

#### H. FUTURE AGENDA ITEMS

A discussion was held among the members of the City Council and City Staff concerning the January Agenda being streets, Downtown Master Plan, City Hall cleaning, and elections.

#### I. ADJOURNMENT

Mayor Pro-Tem Harrison adjourned the meeting at 7:48 pm.

  
Rhonda Harrison  
Mayor Pro-Tem

ATTEST:

  
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Lisa Dawn Cabrera, TRMC  
City Secretary