

Ronald G. Harris, Jr., Mayor
Rhonda Harrison, Mayor Pro-Tem Place 2
Richard Troth, Council Member - Place 4
Trey Sargent, Assistant City Attorney



Austin Petersen, Council Member Place 1
Melynda Rivers, Council Member Place 3
Mike Strand, Council Member - Place 5
Lisa Dawn Cabrera, City Secretary

MINUTES
VIRTUAL CITY COUNCIL
REGULAR SESSION
MONDAY, APRIL 12, 2021
6:30 PM

City Council Present: Ronald G. Harris, Jr., Mayor; Rhonda Harrison, Mayor Pro-Tem; Austin Petersen, Place 1; Richard Troth, Place 4; and Mike Strand, Place 5

City Council Absent: Melynda Rivers, Place 3

City Staff Present: Ed McRoy, Development Services Director; Carrie Burkey, Human Resources Director; Devon Kennedy, Public Works Director; Terry Hargis, Police Chief; Ken Swindle, Fire Chief; Adam North, Assistant Fire Chief; Raquela Cornelius, Fire Administration Capitan; Erin Clark, Finance Director; Trey Sargent, City Attorney; and Lisa Dawn Cabrera, City Secretary.

A. CALL TO ORDER

Mayor Harris called the meeting to order at 6:30 pm.

B. ANNOUNCE QUORUM PRESENT

Mayor Harris announced a quorum was present.

C. INVOCATION

Mayor Pro-Tem Harrison performed the invocation.

D. PLEDGE OF ALLEGIANCE TO THE U.S. FLAG & TEXAS FLAG

The Pledges of Allegiance to the U.S. Flag & Texas Flag were recited.

E. CITIZEN'S AGENDA

No one wished to address the members of the City Council.

F. DISCUSSION ITEMS

1. Monthly Financials - February 2021 Staff Resource: E. Clark

A short discussion was held among the members of the City Council and City Staff regarding the beginning structure of the dashboard for the financial statements.

2. Possible ARPA Funding Staff Resource: E. Clark

A brief discussion was held among the members of the City Council and City Staff regarding the American Rescue Plan Act concerning the possible allocation of monies to the City, the allowed expenditures, and justifying the expenditures.

3. FY21 YTD Bond Fund Report Staff Resource: E. Clark

Ms. Clark gave a presentation to the members of the City Council explaining the Bond Fund Report regarding the Tax Notes and the Certificates of Obligation.

4. Future of the Fire/Police Department Staff Resource: K. Swindle & T. Hargis

A short discussion was held among the members of the City Council and City Staff regarding the future Public Safety Building and looking at other departments designs.

5. Gateway Sign Staff Resource: R. Harris

A short discussion was held among the members of the City Council regarding the possible locations for the sign and if there is a way to possibly repurpose the sign.

G. PROCLAMATIONS AND PRESENTATIONS

1. Mental Health Month - May 2021
2. National Safe Digging Month - April 2021

Mayor Harris recognized May as Mental Health Month and April as National Safe Digging Month.

H. APPOINTMENT TO BOARDS, COMMISSIONS & COMMITTEES

1. Discuss, consider, and take action regarding possible appointments to the Charter Review Committee and set dates for the Committee to meet.

Mayor Pro-Tem Harrison made a motion to approve the list of appointments to the Charter Review Committee and set the second Thursday of each month for the Charter Review meetings starting May 13, 2021, seconded by Councilman Troth.

Motion passed without objection.

I. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine and will be enacted in one motion. If discussion is desired by the Mayor or a Council Member then that item will be removed from the Consent Agenda and will be considered separately.

1. Consider and take action regarding approval of the minutes from March 8, 2021. Staff Resource: L. Cabrera
2. Consider and take action regarding approval of expenditure of budgetary line items. Staff Resource: L. Cabrera

3. Consider and take action regarding approval of a budget transfer between Library Programs and Library Special Projects for Movie Nights. Staff Resource: D. Pierce
4. Consider and take action regarding the appointment of Devon Kennedy to the Upper Trinity Regional Water District Board of Directors. Staff Resource: D. Kennedy
5. Consider and take action regarding approval of a 60-day extension of voluntary FFCRA coverage. Staff Resource: C. Burkey
6. Consider and take action regarding approval of an Interlocal Cooperation Agreement for Shared Governance Communications and Dispatch Services System with Denton County. Staff Resource: E. Clark, T. Hargis, & K. Swindle

Councilman Strand made a motion the approve the Consent Agenda Items, seconded by Councilman Petersen.

Motion passed unanimously.

J. REGULAR ITEMS

1. Discuss, consider, and take action regarding the updated report on the February 2021 weather event expenses. Staff Resource: E. Clark

A brief discussion was held among the members of the City Council and City Staff regarding the estimate of the weather-related expenses and the need to file a claim with TML.

Councilman Strand made a motion to authorize City Staff to file a claim with TML, seconded by Mayor Pro-Tem Harrison.

Motion passed without objection.

2. Discuss, consider, and take action regarding the operating hours of the City Departments. Staff Resource: All Departments

A discussion was held among the members of the City Council regarding the operating hours of the departments and the closing of City Hall during the lunch hour.

No action was taken on this item

3. Discuss, consider, and take action regarding amending Holiday/Compensatory Time policies to reflect the same separation payout terms as our Vacation Payout Upon Termination Policy. Staff Resource: C. Burkey

A short discussion was held among the members of the City Council and City Staff concerning the amending of the Holiday and Compensatory Time policies.

Councilman Strand made a motion to approve the amending of the Holiday and Compensatory Time policies, seconded by Councilman Petersen.

Motion passed without objection.

4. Discuss, consider, and take action regarding PUC Telecom Rates increase. Staff Resource: E. Clark.

Discussion was held among the members of the City Council and City Staff concerning the rate increase and actions the city needs to take.

No action was taken on this item.

5. Discuss, consider, and take action regarding issuing an RFP for IT Services. Staff Resource: L. Cabrera

Councilman Strand made a motion to approve the issuance of the RFP as presented, seconded by Mayor Pro-Tem Harrison.

Motion passed without opposition.

6. Discuss, consider, and take action regarding approving a contract negotiation with Rocky Top MUD District at Jackson Road and Ripy Road between VLMC, Inc and City Staff and authorizing the Mayor to execute contract agreed upon through negotiations. Staff Resource: K. Swindle

A lengthy discussion was held among the members of the City Council and City Staff regarding the approval of the MUD District, approving a contract, and the fire box for the City.

Councilman Strand made a motion to allow approval of a contract subject to negotiations between the developer, the Fire Chief, and the City Attorney and authorize the Mayor to execute said documents, seconded by Councilman Troth.

Motion passed unanimously.

7. Discuss, consider, and take action regarding street repair. Staff Resource: M. Strand & D. Kennedy

A lengthy discussion was held among the members of the City Council and City Staff concerning street repair regarding the amount in the budget for repairs, the federal infrastructure legislation, and a streets project list.

Mayor Pro-Tem made a motion to authorize the utilization of \$400K from the Certificate of Obligation Bonds and \$100K from Street Inspections to start a street repair program, seconded by Councilman Petersen.

Motion passed without opposition.

8. Discuss, consider, and take action regarding reopening parks. Staff Resource: M. Strand

A short discussion was held between the members of the City Council and City Staff regarding the parks being closed.

Mayor Pro-Tem made a motion to open the parks again, seconded by Councilman Petersen.

Motion passed without objection.

K. EXECUTIVE SESSION

Mayor Harris adjourned into Executive Session at 7:52 pm.

The City Council shall convene in Closed Session in accordance with Texas Government Code § Section 551.071 to obtain advice from the City Attorney and in accordance with Texas Government Code as follows:

1. § Section 551.087 for deliberation regarding Economic Development negotiations for Cramer Orthodontics.
2. § Section 551.087 for deliberation regarding Economic Development negotiations for Bore & Barrel.
3. § Section 551.074 for deliberation regarding Finance Department Personnel Matters.

L. RECONVENE INTO REGULAR SESSION

Mayor Harris reconvened into Open Session at 8:30 pm.

The City Council shall convene in Open Session and may take action related to discussion in Executive Session.

1. Discuss, consider, and take action regarding an Application for Business Incentive from Cramer Orthodontics for a business to be located at 1617 E. McCart Street. Staff Resource: L. Cabrera

Councilman Strand made a motion to approve the Business Incentive as per the EDC recommendation not to exceed \$17,310 and to require the property owner to sign the contract with the applicant, seconded by Mayor Pro-Tem Harrison.

Motion passed without objection.

2. Discuss, consider, and take action regarding an Application for Business Incentive from Bore and Barrell for a business to be located at 202 W. McCart Street, Ste 160. Staff Resource: L. Cabrera

Councilman Strand made a motion to approve an Application for Business Incentive as discussed in Executive Session not to exceed \$5,000 for work to be completed and \$2,500 for permits and to require the property owner to sign the contract with the applicant, seconded by Councilman Troth.

Motion passed with opposition.

3. Discuss, consider and take action regarding Finance Department Personnel Matters. Staff Resource: E. Clark

Councilman Troth made a motion to approve the Finance Department staffing plan, organizational chart, and fill positions as discussed in Executive Session, seconded by Councilman Strand.

Motion pass unanimously.

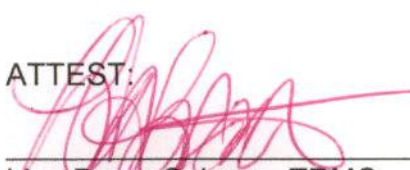
M. FUTURE AGENDA ITEMS

A short discussion was held among the members of the City Council regarding items to be on the next agenda being update from Parks, update on the possible land purchase, and development update.

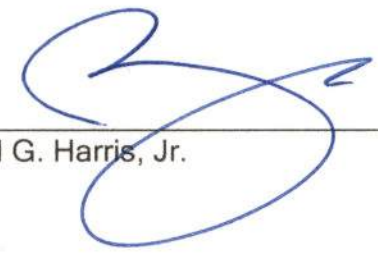
N. ADJOURNMENT

Mayor Harris adjourned the meeting at 8:34 pm.

ATTEST:



Lisa Dawn Cabrera, TRMC
City Secretary



Ronald G. Harris, Jr.
Mayor